ENVOY TEXTILES LIMITED

Corporate & Registered Office: Envoy Tower
18/E, Lake Circus Kalabagan, West Panthapath, Dhaka-1205

NOTICE OF THE 31ST ANNUAL GENERAL MEETING

Notice is hereby given that the 31st Annual General Meeting (AGM) of the Shareholders of Envoy Textiles Limited will be held on **Saturday, 5 December 2026 at 11:00 AM** [Dhaka Local Time] at Gulshan Shooting Club, Gulshan Avenue, Beside Police Plaza, Dhaka-1212 to transact the following businesses:

AGENDA

A. Ordinary Business:

Agenda Item No. 1: To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2026 together with the Reports of the Directors and the Auditors thereon;

Agenda Item No. 2: To declare dividend for the year ended 30 June 2026;

Agenda Item No. 3: To elect the following Directors in accordance with the provisions of Articles of Association of the Company as recommended by the Board:

3.1 Mr. Kutubuddin Ahmed;

3.2 Mr. Sk. Bashir Ahmed (Nominee of Envotech Aviation Ltd.);

3.3 Mr. Dinesh Gope Virwani (Nominee of Cosmopolitan Industries Pvt. Ltd.);

Agenda Item No. 4: To confirm the re-appointment of the following Independent Directors:

4.1 Mr. Fakhruddin Ahmed, FCMA, FCA;

4.2 Barrister Muhammad Shafiqur Rahman;

Agenda Item No. 5: To re-appoint the existing Auditors of the Company for the term until the conclusion of 32nd Annual General Meeting and to fix up their remuneration;

Agenda Item No. 6: To appoint a Professional Accountant/Secretary for the year 2026-27 and;

B. Special Business:

Agenda Item No. 7: Change of the Registered Name of the Company

To consider and, if deemed fit, pass, with or without modification(s), the following resolution as a **Special Resolution:**

"RESOLVED THAT

1. Pursuant to the provisions of the Companies Act, 1994 (Act No. 18 of 1994), including any statutory modification or re-enactment thereof, and subject to the approval of the Registrar of Joint Stock Companies and Firms (RJSC), the registered name of the Company be and is hereby changed from "Envoy Textiles Limited" to **"Envoy Textiles PLC."**;
2. The necessary amendments be and are hereby made to the relevant clauses of the Memorandum and Articles of Association of the Company to reflect the new name;
3. The new name, **"Envoy Textiles PLC."**, be and is hereby adopted and substituted for the existing name in all statutory and title documents, licenses, registrations, records, and any other relevant documents of the Company."

By order of the Board

M Saiful Islam Chowdhury, FCS
Company Secretary

Wednesday, 28 October 2026
Dhaka

Notes:

(i) Shareholders whose name appeared in the Depository Register as of the Record Date, which was 26 October 2026 are eligible to participate in the 31st Annual General Meeting (AGM) and are entitled to receive the dividend;

(ii) Though the company is permitted to hold the AGM in digital form as per the BSEC circular, considering the importance of Shareholders' active participation, the AGM will be conducted through a hybrid system. Members will have the option to participate and vote either in person or by proxy at the specified location or virtually via a digital platform;

(iii) The shareholders, who will join virtually, are requested to participate in the meeting by logging into this link or by scanning the QR code below:

https://envoytex.bdvirtualagm.com

To log in to the system, members need to enter their 16-digit Beneficial Owner (BO) ID number as proof of identity. An OTP will be sent during the login process to the member's mobile number, as recorded in the central depository system. Otherwise, members can update their valid mobile number with us by submitting a written request at least 12 hours before the meeting begins;

(iv) The members will be able to submit their questions/comments and vote electronically 48 hours before the commencement of the AGM and during the AGM. The members may also submit their questions/comments and vote in person or by proxy during the AGM;

(v) Members are requested to present credentials as proof of their shareholdings during registration at the meeting venue;

(vi) The proxy form, to be affixed with requisite revenue stamp or notarized Power of Attorney or Authorization Letter, duly executed, must be deposited at the Registered Office of the Company not less than 48 hours before the time fixed for the meeting;

(vii) Pursuant to Articles 108 and 109 of the Articles of Association, a corporate shareholder of the company may authorize, by resolution of the Board of Directors of such body corporate, any person it thinks fit to act as a representative at any meeting of the shareholders of the company. The authorized person shall be eligible to attend the meeting and cast votes;

(viii) This is to ensure the appropriate and timely disbursement of dividends for the year 2026 all respective share brokerage houses, merchant banks, etc. are requested to provide a list of their margin clients who hold shares in our company. This list must be received no later than 5 December 2026. Otherwise, dividends will be paid directly to the shareholders' registered bank accounts;

(ix) The Annual Report 2026 will be available on the company's website www.envoytextiles.com.